# **MEMORANDUM**

Agenda Item No. 8(L)(1)

TO:

Honorable Chairwoman Rebeca Sosa

and Members, Board of County Commissioners

DATE:

April 2, 2013

FROM:

R. A. Cuevas, Jr.

**County Attorney** 

**SUBJECT:** 

Resolution authorizing the

execution of a Memorandum of Agreement between Miami-Dade County, the Florida Department

of Transportation and the Town

of Medley

The accompanying resolution was prepared by Public Works and Waste Management Department and placed on the agenda at the request of Prime Commissioner Jose "Pepe" Diaz.

R. A. Cuevas, Jr.

County Attorney

RAC/smm

# Memorandum MIAMIDADE

Date:

April 2, 2013

To:

Honorable Chairwoman Rebeca Sosa

and Members, Board of County Commissioners

From:

Carlos A. Gimenez

Mayor

Subject:

Resolution Authorizing Execution of a Memorandum of Agreement Between Miami-Dade County, The Florida Department of Transportation, and the Town of

Miami-Dade County, the Florida Department of Transportation, and the Town of Medley for the necessary rights-of-way acquisition prior to the Construction of

NW 87 Avenue Between NW 74 Street and NW 103 Street.

Recommendation

It is recommended that the Board of County Commissioners (BCC) approve the attached resolution authorizing the execution of a Memorandum of Agreement (MOA) between Miami-Dade County (County), The Florida Department of Transportation (FDOT) and the Town of Medley (Town) for the necessary rights-of-way acquisition prior to the construction of NW 87 Avenue between NW 74 Street and NW 103 Street (Project).

Scope

The Project is located within Commissioner Jose 'Pepe' Diaz' Commission District 12. The County has jurisdiction over NW 87 Avenue along the west side from NW 74 Street to NW 90 Street. The Town has jurisdiction over NW 87 Avenue along the east side from NW 74 Street to NW South River Drive and over NW 87 Avenue along the west side from NW 90 Street to NW South River Drive.

Fiscal Impact/Funding Source

There is no fiscal impact to the County for the rights-of-way acquisition and for the construction of the Project. The County's rights-of-way have been dedicated by the adjacent property owners and FDOT will build and fund the construction of the Project. The Project's funding has been identified under FDOT Financial Project Number 405615-3-52-01. It is the intention of the parties to this MOA that the County shall assume responsibility for the maintenance of NW 87 Avenue from NW 74 Street to Okeechobee Road after acceptance of the Project by the Public Works and Waste Management Department (PWWM). The acceptance of the Town's rights-of-way and road maintenance shall be accomplished via a transfer agreement which must be approved by the Town and the BCC through future resolutions. After the road is accepted by the County, the yearly maintenance cost is estimated at \$49,000 which will be funded through PWWM's General Fund allocation.

Track Record/Monitor

The MOA establishes the responsibilities of each party. The implementing County agency is PWWM, and the Project Manager responsible for monitoring this Project is Mr. Octavio Marin, P.E., Highway Division, Plans Review Section.

**Background** 

In July of 2000 FDOT prepared a Project Development and Environmental Study (PD&E) which evaluated corridor alternatives for the Project and concluded that the subject location offered the best potential for the project's needs. The segment of NW 87 Avenue from NW

Honorable Chairwoman Rebeca Sosa and Members, Board of County Commissioners Page 2

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58 Street to NW 103 Street is primarily a north-south urban principal arterial roadway, with an adjacent industrial and commercial use. The proposed improvements are consistent with the Miami-Dade County Metropolitan Planning Organization, 2012 Transportation Improvement Program.

The construction of the portion of NW 87 Avenue from NW 58 Street to NW 74 Street has been completed by FDOT under project FM No. 405615-2-52-01 and was subsequently transferred to the County for maintenance. The current design for the project is being done by the FDOT and calls for provisions for a four (4) lane urban section, signing and pavement markings, conventional roadway lighting, seven (7) signalized intersections, and a bridge crossing the Miami Canal (South Florida Water Management District C-6 Canal). There is a Florida East Coast railroad crossing about 1.3 miles north of the NW 74 Street intersection.

At the request of the Town, FDOT prepared the MOA for the Project which was subsequently executed by the Town. FDOT will proceed with the construction of the Project once the MOA is executed by the County and FDOT. Prior to commencement of construction, all necessary rights-of-way need to be dedicated by the affected property owners. The County's rights-of-way have been dedicated by the adjacent property owners, and the Town will endeavor to acquire the rights-of-way by March 1, 2013. The area of the project from Okeechobee Road to NW 103 Street is currently under the jurisdiction of the City of Hialeah Gardens (CITY) and will remain under their jurisdiction and maintenance once the Project is completed. A separate agreement between FDOT and the CITY will establish responsibilities for these parties for this segment of the roadway.

Alina T. Hudak Deputy Mayor



Honorable Chairwoman Rebeca Sosa DATE: April 2, 2013 TO: and Members, Board of County Commissioners **SUBJECT**: Agenda Item No. 8(L)(1) FROM: County Attorney Please note any items checked. "3-Day Rule" for committees applicable if raised 6 weeks required between first reading and public hearing 4 weeks notification to municipal officials required prior to public hearing Decreases revenues or increases expenditures without balancing budget **Budget required** Statement of fiscal impact required Ordinance creating a new board requires detailed County Mayor's report for public hearing No committee review Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_\_,

Current information regarding funding source, index code and available

balance, and available capacity (if debt is contemplated) required

3/5's , unanimous ) to approve

Approved	Mayor	Agenda Item No.	8(L)(1)
Veto		4 <b>-</b> 2 <b>-</b> 13	
Override			
RE	SOLUTION NO.		

RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN MIAMIDADE COUNTY, THE FLORIDA DEPARTMENT OF TRANSPORTATION AND THE TOWN OF MEDLEY FOR THE NECESSARY RIGHTS-OF-WAY ACQUISITION PRIOR TO THE CONSTRUCTION OF NW 87 AVENUE BETWEEN NW 74 STREET AND NW 103 STREET

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the execution of a Memorandum of Agreement between Miami-Dade County, the Florida Department of Transportation and the Town of Medley for the necessary rights-of-way acquisition prior to the Construction of the NW 87 Avenue between NW 74 Street and NW 103 Street; and authorizes the County Mayor or the County Mayor's designee to execute same for an on behalf of Miami-Dade County, and to exercise all provisions contained therein.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman Lynda Bell, Vice Chair

Bruno A. Barreiro Jose "Pepe" Diaz Sally A. Heyman Jean Monestime Sen. Javier D. Souto Juan C. Zapata Esteban L. Bovo, Jr.
Audrey M. Edmonson
Barbara J. Jordan
Dennis C. Moss
Xavier L. Suarez

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The Chairperson thereupon declared the resolution duly passed and adopted this 2<sup>nd</sup> day of April, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:\_\_\_\_\_\_\_ Deputy Clerk

Approved by County Attorney as to form and legal sufficiency.

Jason E. Bloch

# MEMORANDUM OF AGREEMENT BETWEEN STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, MIAMI-DADE COUNTY AND TOWN OF MEDLEY

THIS MEMORANDUM OF UNDERSTANDING (hereinafter, 'Agreement') is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_, between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the 'DEPARTMENT'; MIAMI-DADE COUNTY, a political subdivision of the State of Florida, acting by and through its Public Works and Waste Management Department, hereinafter referred to as the 'COUNTY' and the TOWN OF MEDLEY, a municipal corporation of the State of Florida, hereinafter referred to as the 'TOWN'.

#### **RECITALS:**

WHEREAS, all the above listed parties ("Parties") are involved in various degrees in the design, construction and/or acceptance of the project encompassing NW 87<sup>th</sup> Avenue from NW 74<sup>th</sup> Street to NW 103<sup>rd</sup> Street, as described in DEPARTMENT Financial Project Number 405615-3-52-01 (the "Project"); and

WHEREAS, the TOWN has jurisdiction over NW 87<sup>th</sup> Avenue along the east side from NW 74<sup>th</sup> Street to NW South River Drive and over NW 87<sup>th</sup> Avenue along the west side from NW 90<sup>th</sup> Street to NW South River Drive; and

WHEREAS, the COUNTY has jurisdiction over NW 87<sup>th</sup> Avenue along the west side from NW 74<sup>th</sup> Street to NW 90<sup>th</sup> Street; and

WHEREAS, the COUNTY and the DEPARTMENT have agreed to have the TOWN endeavor to acquire the right-of-way on NW 87<sup>th</sup> Avenue from NW 90<sup>th</sup> Street to NW South River Drive, in compliance with the attached Exhibit "A", 'Right-of-Way Scope of Services', which is herein incorporated by reference; and

WHEREAS, the Agreement pertains to the acquisition of right-of-way parcels from third parties which are located within the streets and boundaries identified above, hereinafter referred to as the 'PROPERTY', and which are more specifically described in the attached Exhibit "C", 'Property'; and

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Miami-Dade County and Town of Medley

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WHEREAS, this Agreement shall serve the purpose of defining each party's responsibility; and

WHEREAS, the Parties are authorized to enter into this Agreement pursuant to Section 334.044, Florida Statutes (F.S.);

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein, the Parties agree as follows:

#### 1. TOWN'S RESPONSIBILITIES

### 1.1 Right- of-Way Acquisition

- a. The TOWN will endeavor to acquire all the PROPERTY within the TOWN's jurisdiction in accordance with the Uniform Standards of Professional Appraisal Practice, the Federal Uniform Act and be in compliance with 49 CFR part 24, all state laws and rules applicable to the TOWN and as outlined in the attached Exhibit "A", 'Right-of-Way Scope of Services'.
- b. The TOWN will endeavor to acquire the title to the PROPERTY within its jurisdiction, which has not yet been acquired free of encumbrances and encroachments, by no later than March 1, 2013.
- c. The TOWN will certify via affidavit the acquired right-of-way within the TOWN's jurisdiction, in accordance with the requirements in Exhibit "A".
- d. It is the parties intention that after 1) the TOWN has acquired the right-of-way required to build the Project within the TOWN's limit, 2) the DEPARTMENT has completed construction of the Project, and 3) the COUNTY has inspected the Project and found it to be acceptable, the TOWN shall convey the rights-of-way on, and transfer jurisdiction as to, those segments of the Project located within the TOWN, with the exception of the railroad crossing, to the COUNTY, in accordance with Section 335.0415, F.S. However, it is further intended that the foregoing shall be accomplished via a transfer agreement, or other future agreement between the TOWN and COUNTY, which must be approved by the TOWN Council and the COUNTY Board of Commissioners, respectively.

This paragraph creates no rights or obligations on the parties, but rather is merely a reflection of their present expectations.

- e. The TOWN shall acquire all necessary license and construction easements agreements necessary for the Project. A copy of Sample License Agreement, Temporary Construction Easement Agreement and Perpetual Easement Agreement is attached hereto as Exhibit "B", 'Sample License, Temporary Easement & Perpetual Easement Agreements' and incorporated herein as Exhibit "B1", 'License and Easement Agreement Areas'.
- f. The TOWN shall be responsible for the acquisition of a Highway-Rail grade crossing agreement from the Florida East Coast (FEC) Railway Company ('the Railroad'), at NW 87 Avenue between railroad mileposts ML 2+4846' and ML 2+1950' in the Town of Medley, and shall assume liability and responsibility for the security and maintenance of the railroad crossing thereon (including maintenance or other requirements identified by the Railroad).
- g. The TOWN shall certify to the DEPARTMENT its ownership of the right-of-way on the properties identified on Exhibit "C2".

# 1.2 Legal Descriptions and Sketches

- a. The TOWN shall provide to the COUNTY all the recorded deeds of the dedicated parcels required for the Project.
- b. The TOWN shall represent, warrant certify via affidavit to the DEPARTMENT, incorporating a sketch with legal description, that all rights-of-way indicated thereon are public rights-of-way in the jurisdiction of the TOWN.

#### 1.3 Permits

a. The TOWN agrees to be a co-applicant and shall review and sign permit applications as co-applicant as required by all applicable permitting authorities, including, but not limited to, the U.S. Army Corps of Engineers ("USACE"), South Florida Water Management District ("SFWMD") and Miami-Dade County Permitting, Environment and Regulatory Affairs Department (PERA).

b. The TOWN shall provide proof of ownership in the form of an Attorney's Opinion of Title for the acquired PROPERTY to accompany the permit applications to SFWMD.

# 1.4 Maintenance/Acquisition Costs

- a. The TOWN shall be responsible for all costs associated with the acquisition of the Railroad crossing including any requirements imposed by Railroad, whether before or after the transfer of the NW 87<sup>th</sup> Avenue to the COUNTY.
- b. The TOWN shall be responsible for all liability, security, maintenance, and costs of and related to the new NW 87<sup>th</sup> Avenue railroad crossing, whether before, during or after its creation.
- c. For the sake of clarity, the COUNTY shall have no maintenance responsibility, liability or obligation of any kind with respect to the Railroad acquisition agreement or the railroad crossing at any time.

#### 2. COUNTY'S RESPONSIBILITIES

# 2.1 Right-of-Way Acquisition

- a. The COUNTY shall certify to the DEPARTMENT its ownership of the rights of way on the PROPERTY identified on Exhibit C1.
- b. The COUNTY will request voluntary consent without compensation from property owners located in the COUNTY's jurisdiction for any access agreements necessary for harmonization of the contemplated competed roadway surface. It is understood that the COUNTY's obligation is limited making requests, and shall have no obligation to obtain such consent or other rights to allow harmonization.

# 2.2 Legal Descriptions and Sketches

a. Once the TOWN has acquired the necessary right-of-way within its jurisdiction, the COUNTY shall provide a sketch with legal description of the right-of-way to the TOWN.

#### 2.3 Maintenance

- a. It is the intention of the Parties that upon completion of the Project, and inspection and acceptance by the COUNTY of the right-of-way to be transferred from the TOWN to the COUNTY, the COUNTY shall assume responsibility for the maintenance of NW 87<sup>th</sup> Avenue, including the bridge crossing the Miami C-6 Canal, with the exception of the railroad crossing, in accordance with Section 335.0415, F.S.
- b. It is the further intention of the Parties that upon completion of the Project and inspection and acceptance by the COUNTY, the COUNTY shall accept the transfer of the Right-of-Way Occupancy Permit to be issued by SFWM for the bridge crossing the Miami (C-6) Canal.
- c. However, it is further intended that the foregoing shall be accomplished via a transfer agreement, or other future agreement between the TOWN and COUNTY, which must be approved by the TOWN Council and the COUNTY Board of Commissioners, respectively. This section 2.4 creates no rights or obligations on the parties, but rather is merely a reflection of their present expectations.

# 3. DEPARTMENT'S RESPONSIBILITIES

- a. The DEPARTMENT's responsibilities are contingent upon the acquisition of all PROPERTY, as detailed in Exhibit "C", 'Property'; and
- b. The DEPARTMENT's obligation to construct the project shall be contingent upon the Parties entering into an off-system construction agreement, acceptable to the DEPARTMENT and COUNTY (and approved by the COUNTY's Board of Commissioners), which shall address issues relating to the construction of the project, including, but not limited to the following:
  - i. Authorization to construct the project in accordance with approved plans
  - ii. Project schedule
  - iii. Inspection of work
  - iv. Process for approval of required design revisions
  - v. Conflict resolution procedure
  - vi. Notice
  - vii. Venue

- viii. Transfer of maintenance responsibility upon construction completion
  - ix. Insurance and Indeminification
  - x. Assignment of permit obligations
  - xi. Warranty assignment
- xii. Tort liability

# 3.1 Design Plans and Construction

a. The DEPARTMENT shall be responsible for the design, permitting and construction of the roadway and bridge project on NW 87<sup>th</sup> Avenue, subject to the contingencies provided under this Agreement.

#### 3.2 Permits

- a. The DEPARTMENT agrees to be a co-applicant on all applicable permit applications, including, but not limited to, and shall review and sign permit applications as co-applicant.
- 3.3 The DEPARTMENT shall endeavor to allocate funding for the PROJECT in the DEPARTMENT's Work Program Gaming Cycle of 2013 2017.
  - a. The DEPARTMENT's obligation is contingent upon annual appropriation by the Florida Legislature.

#### 4. RESOLUTION OF DISPUTES

If the Parties to this agreement are unable to resolve any issue in which they may be in disagreement covered in this agreement, the applicable parties to the dispute will employ dispute resolution procedures pursuant to Chapter 164, F.S., as amended from time to time, or any other mutually acceptable means of alternative dispute resolution. Each party shall bear their own attorney's fees.

#### 5. E-VERIFY

#### The TOWN shall:

i. utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the TOWN during the term of this Agreement; and

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Miami-Dade County and Town of Mediey

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ii. expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Agreement term.

# The COUNTY shall:

- i. utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the COUNTY during the term of this Agreement; and
- ii. expressly require any subcontractors performing work or providing services to the COUNTY pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Agreement term.

#### 6. EFFECTIVE DATE AND TERM

This Agreement shall become effective upon the signatures of the Parties. This Agreement may be earlier cancelled by mutual agreement of the Parties, unless otherwise cancelled as provided or allowed by law.

#### 7. NOTICE AND GENERAL CONDITIONS

a. All notices which may be given pursuant to this Agreement, except notices for meetings provided for elsewhere in this Agreement, shall be in writing and shall be delivered by personal service or by certified mail return receipt requested addressed to the parties at their respective addresses indicated below or as the same may be changed in writing from time to time. Such notice shall be deemed given on the day on which personally served, or if by mail, on the fifth day after being posted or the date of actual receipt, whichever is earlier.

To the DEPARTMENT: Florida Department of Transportation

1000 NW 111th Avenue, Rm. 6251

Miami, Florida 33172 Attention: Ana Arvelo, P.E. Project Manager

With Copy to:

Florida Department of Transportation

Memorandum of Understanding between the State of Florida Department of Transportation,

Miami-Dade County and Town of Medley

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1000 NW 111th Avenue, Rm. 6236

Miami, Florida 33172

Attention: Alicia Trujillo, Esq.
District Chief Counsel

To COUNTY:

Miami-Dade County

111 NW 1st Street, Ste. 2910

Miami, Florida 33128 Attention: County Mayor

With Copy to:

Miami-Dade County

111 NW 1<sup>st</sup> Street, Ste. 1500

Miami, Florida 33128

Attention: Highway Division,

Public Works and Waste Management Department

To the TOWN:

Town of Medley

7777 NW 72<sup>nd</sup> Avenue Medley, Florida 33166 Attention: Town Mayor

b. Title and Paragraph headings are for convenience of the reader only and are not intended to be a part of the substance of the Agreement, to be used to construe the meaning of the remaining portions of the Agreement, or to confer any rights or obligations upon the parties to this Agreement.

#### 8. APPROPRIATIONS

The DEPARTMENT's performance and obligation to pay under this Agreement is contingent upon annual appropriation by the Legislature. Notwithstanding any other provision hereof, this Agreement is subject to the provisions of Section 339.135, F.S., to with:

"The department [Florida Department of Transportation], during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The department shall require a statement from the comptroller of the department that funds are available prior to entering into such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years; and this paragraph shall be

Memorandum of Understanding between the State of Florida Department of Transportation,

incorporated verbatim in all contracts of the department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."

# 9. MERGER CLAUSE

This Agreement together with the Exhibits hereto sets forth the entire agreement between the Parties and there are no promises or understandings other than those stated therein. It is further agreed that no modification, amendment or alteration of this Agreement shall be effective unless contained in a written document executed with the same formality and of equal dignity herein. The Exhibits to this Agreement will be deemed to be incorporated by reference as though set forth in full herein. In the event of a conflict or inconsistency between this Agreement and the provisions in the incorporated Exhibits then this Agreement will prevail.

#### 10. COUNTERPARTS CLAUSE

This Agreement may be executed in counterparts and facsimiles shall constitute best evidence for all purposes.

#### 11. BINDING EFFECT

This Agreement shall be binding upon the Parties and their respective representatives, successors and assigns.

executed the day and year first above written.	
MIAMI-DADE COUNTY:	STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION:
BY: COUNTY MAYOR	BY: DISTRICT SECRETARY
ATTEST: (SEAL) COUNTY CLERK	ATTEST: (SEAL) EXECUTIVE SECRETARY
LEGAL	REVIEW:
COUNTY ATTORNEY	DISTRICT CHIEF COUNSEL
TOWN OF MEDLEY:	
BY: Reful May 100g	
ATTEST: Leclin at mon (SEAL) TOWN CLERK	

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be

**LEGAL REVIEW:** 

TOWN ATTORNEY

EXHIBIT "A"

#### RIGHT-OF-WAY SCOPE OF SERVICES

All right of way acquired must be in compliance with Public Law 91-646, the Uniform Standards of Professional Appraisal Practice, Uniform Relocation Assistance and Real Property Acquisition Policies of 1970, as amended, and in compliance with 49 CFR part 24 and all Federal and State laws and rules applicable to the TOWN governing right of way acquisition. By complying with these policies and procedures the TOWN also agrees to include, but is not limited to, the following in all their right of way acquisition:

- 1. The TOWN is to be responsible and in control of all phases of the acquisition. The following responsibilities may not be delegated:
  - a. Approval of recommended compensation, approval of administrative and legal settlements and settlements of attorney and expert fees and costs; and
  - b. Granting final acceptance of purchase agreement, as applicable; and
  - c. Executing deeds, easements, leases and contracts.
- 2. Report Real Estate transactions to the Internal Revenue Service pursuant to 26 CFR part 1.5045.
- 3. Comply with the basic acquisition policies as outlined in 49 CFR part 24.102, which include but are not limited to:
  - a. **Expeditious acquisition.** The TOWN shall make every reasonable effort to acquire the real property expeditiously by negotiation.
  - b. Notice to owner. As soon as feasible, the owner shall be notified of the TOWN's interest in acquiring the real property and the basic protections, including the TOWN's obligation to secure an appraisal which, by law, is to be provided to the owner upon their request.
  - c. Appraisal waiver thereof and invitation to owner. (1) Before the initiation of negotiations, the real property to be acquired shall be appraised according to the Uniform Standards of Professional Appraisal Practice and the owner, or the owner's designated representative, shall be given an opportunity to accompany the appraiser during the appraiser's inspection of the property. A copy of Sample Property Owner Contact Letter is attached hereto as Exhibit "A1", 'Sample Property Owner Contact Letter', and is herein incorporated by reference; (2) An appraisal

is not required if the owner is donating the property and releases the TOWN from this obligation, attached hereto is Exhibit "A2", 'Sample Language for Donation of Property.'

- d. Establishment and offer of just compensation. Before the initiation of negotiations the TOWN shall establish an amount which it believes is just compensation for the real property. The amount shall not be less than the approved appraisal of the fair market value of the property, taking into account the value of allowable damages or benefits to any remaining property. Promptly thereafter, the TOWN shall make an offer to the property owner to acquire the property for the full amount believed to be just compensation;
- e. Summary statement. Along with the initial purchase offer, the owner shall be given a written statement of the basis for the offer of just compensation;
- f. Basic negotiation procedures. The TOWN shall make reasonable efforts to contact the owner or the owner's representative and discuss its offer to purchase the property, including the basis for the offer of just compensations, and explain its acquisition policies and procedures, including its payment of incidental expenses;
- g. Updating offer of just compensation. If the information presented by the owner, or a material change in the character or condition of the property, indicates the need for new appraisal information, or if a significant delay has occurred since the time of the appraisal(s) of the property, the TOWN shall have the appraisal(s) updated or obtain a new appraisal(s). if the latest appraisal information indicates that a change in the purchase offer is warranted, the TOWN shall promptly reestablish just compensation and the TOWN shall offer that amount to the owner in writing;
- h. Coercive action. The TOWN shall not advance the time of condemnation, or defer negotiations or condemnation or the deposit of funds with the court, or take any other coercive action in order to induce an agreement on the price to be paid for the property;
- i. Administrative settlement. The purchase price for the property may exceed the amount offered as just compensation when reasonable efforts to negotiate an agreement at that amount have failed and an authorized TOWN official approves such administrative settlement as being reasonable, prudent, and in the public interest. A written settlement justification shall be prepared which indicates that available information (e.g., appraisals, recent court awards, estimated trial costs, and/or valuation problems) and supports such a settlement;

- j. Payment before taking possession. Before requiring the owner to surrender possession of the real property, the TOWN shall pay the agreed purchase price to the owner, or in the case of a condemnation, deposit with the court, for the benefit of the owner.
- 4. Appraisal report and review shall be in compliance with the Uniform Standards of Professional Appraisal Practice (USPAP).

# **EXHIBIT "A1"**

# SAMPLE PROPERTY OWNER CONTACT LETTER

The Appraiser must contact the property owner by letter. The Letter shall give adequate notice prior to the scheduled inspection date and provide the property owner a reasonable opportunity to accompany the appraiser. Suggested adequate notice is 7 days for owners residing locally, and 14 days for those living out of state.

# (SAMPLE) PROPERTY OWNER CONTACT LETTER

RE:	Parcel No.:
	Item/Segment:
	State Road:
	County:
	Managing District:
Dear -	PROPERTY OWNER):
above	u may be aware, the Florida Department of Transportation is planning construction of the referenced highway project. FDOT has engaged me to make an appraisal ofd at/in Florida, which is reportedly owned by
prope	urpose of the appraisal is to state an opinion of market value of the portion of the of the try needed for right of way at this particular location for {BRIEFLY DESCRIBE ECT}(e.g. widening and improving State Road No)
desigr	scheduled a field inspection of the above described property on {DATE}. If you or your lated representative would like to accompany me on this inspection, please call me at PHONE NUMBER} so that we can schedule a mutually agreeable time and meeting place.
rents,	nformation you can provide concerning surveys, building plans, names of tenants, leases, real estate taxes, operating expenses, and factors which affect the value of the property will pful in estimating the market value of your property.
PARA	may contact me at my office Monday through Friday between {GIVE DAY AND TIME METERS}. Should you find it necessary to call long distance, please call collect. Please me of your wishes at your earliest convenience.
Very t	ruly yours,

Memorandum of Understanding between the State of Florida Department of Transportation,

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#### EXHIBIT "A2"

#### SAMPLE LANGUAGE FOR DONATION OF PROPERTY

This is to advise that the undersigned, as owner of the property or property interest referenced, desires to make a voluntary donation of said property or property interest to the Town of Medley for the use and benefit of the Town of Medley.

The undersigned hereby acknowledges that he/she has been fully advised by a Town representative of his/her right to have the referenced property or property interest appraised, to accompany the appraiser during the appraisal inspection of the property, to receive full compensation for the above referenced property, and to receive reimbursement for reasonable fees and costs incurred, is any. Having been fully informed of the above rights, I hereby waive those rights unless otherwise noted below.

# EXHIBIT "B"

# SAMPLE LICENSE, TEMPORARY EASEMENT & PERPETUAL EASEMENT AGREEMENTS

LICENSE
THIS AGREEMENT, Made the day of, 20, by and between, a Corporation, herein called licensor, and the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, herein called licensee.  In consideration of the benefits accruing unto the licensor, the parties agree as follows:  Licensor hereby grants to licensee a license to occupy and use, subject to all of the terms and conditions hereof, the following described premises:
Legal Description
The premises may be occupied and used by licensee solely for sloping, grading, tying in, harmonizing and reconnecting existing features of the licensor's property with the highway improvements which are to be constructed together with incidental purposes related thereto during the period beginning with the date first above written and continuing until completion of the transportation project, but not later than the last day of
The making, execution and delivery of this agreement by licensor has been induced by no representations, statements, warranties, or agreements other than those contained herein. This agreement embodies the entire understanding of the parties and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof.
IN WITNESS WHEREOF, the licensor has caused these presents to be executed in its name, and its corporate seal to be hereunto affixed, by its proper officers thereunto duly authorized, the day and year first above written.
TEMPORARY EASEMENT
THIS EASEMENT, made this day of, 20, by and between, a political subdivision of the State of Florida, grantor, to the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, its successors and assigns, grantee.
WITNESSETH that for and in consideration of the sum of One Dollar and other valuable considerations, receipt and sufficiency of which is hereby acknowledged, the grantor hereby gives, grants, bargains and releases to the grantee, a temporary easement for the purpose of: harmonizing the new construction to the existing ground in, upon, over and through the following described land in Miami-

Memorandum of Understanding between the State of Florida Department of Transportation,

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Dade County, Florida, described as follows, viz:

Parcel 700 FIN. No: 414731-3

Being a portion of Tract "A", according to the Plat of DORAL NORTH FIRE RESCUE STATION, as recorded in Plat Book 165, Page 83, and lying in the Southeast one-quarter (1/4) of Section 7, Township 53 South, Range 40 East, all in Miami-Dade County, Florida, and being more particularly described as follows:

Commence at the Southwest corner of the Southeast one-quarter (¼) of said Section 7, lying on the Centerline of Northwest 112<sup>th</sup> Avenue, as shown on said Plat of DORAL NORTH FIRE RESCUE STATION; thence N 01°44′11″ W, along said Centerline of Northwest 112<sup>th</sup> Avenue and the West line of the Southeast one-quarter (¼) of said Section 7, a distance of 75.09 feet; thence N 88°15′49″ E a distance of 35.00 feet to the intersection with the Easterly Right-of-Way line of said Northwest 112<sup>th</sup> Avenue and the POINT OF BEGINNING of the following described parcel;

Thence continue N 88°15'49" E a distance of 5.00 feet to the intersection with a non-tangent curve concave to the Northeast having a radius of 22.00 feet, the chord of which bears S 46°04'38" E; thence Southeasterly and Easterly along the arc of said curve a distance of 34.05 feet, through a central angle of 88°40'55"; thence N 89°34'54" E, along a line parallel with and 54.50 feet Northerly of, as measured at right angles, the South line of aforesaid Section 7, a distance of 288.19 feet to the intersection with the Easterly line of aforesaid Tract "A"; thence S 00°25'06" E, along said line, a distance of 5.00 feet; thence S 89°34'54" W a distance of 288.19 feet to the beginning of a curve concave to the Northeast having a radius of 27.00 feet; thence Northwesterly and Northerly along the arc of said curve a distance of 41.79 feet, through a central angle of 88°40'55", to the POINT OF BEGINNING.

Containing 1,630.6 square feet, more or less.

#### DD/RB/12/07/2010

THIS EASEMENT is granted upon the condition described land shall conform to all existing structural improwork will be performed in such a manner that the existing structure in the existing structure is the existing structure.	vements within the limits designated, and all
THIS EASEMENT shall be for a period of	Months commencing on the date the
State of Florida, Department of Transportation becomes the	owner of this easement.
IN WITNESS WHEREOF, the said grantor has cauby its Board of County Commissioners acting by the Chairp day and year aforesaid.	
The foregoing instrument was acknowledged before me to	
20, by, personally known to me or who has produced	as identification.

, 20, by COUNTY, a STATE OF FLORIDA DEPARTMENT OF
eration of the sum of One Dollar and other which is hereby acknowledged, hereby grants sement for the purpose of constructing and the following described land in
ee, its successors and assigns forever.
ed these presents to be executed in its name arson or Vice-Chairperson of said Board, the
, Florida,
By its Board of County Commissioners
•
Ву:
Its Chair (or Vice-Chair)
(Address)

STATE OF FLORIDA							
COUNTY OF	-						
		was acknowle	_			this	day o Chairperson (o
	is pers			me	or	who	has produced
		- !	Signatur	e of person	ı taking	acknowle	cdgment)
	٠.	-	Type, pr	int or stam	p name	under sig	gnature)
		*	Title or re	ink and ser	ial num	ber, if an	y:

# EXHIBIT "C"

# PROPERTY.

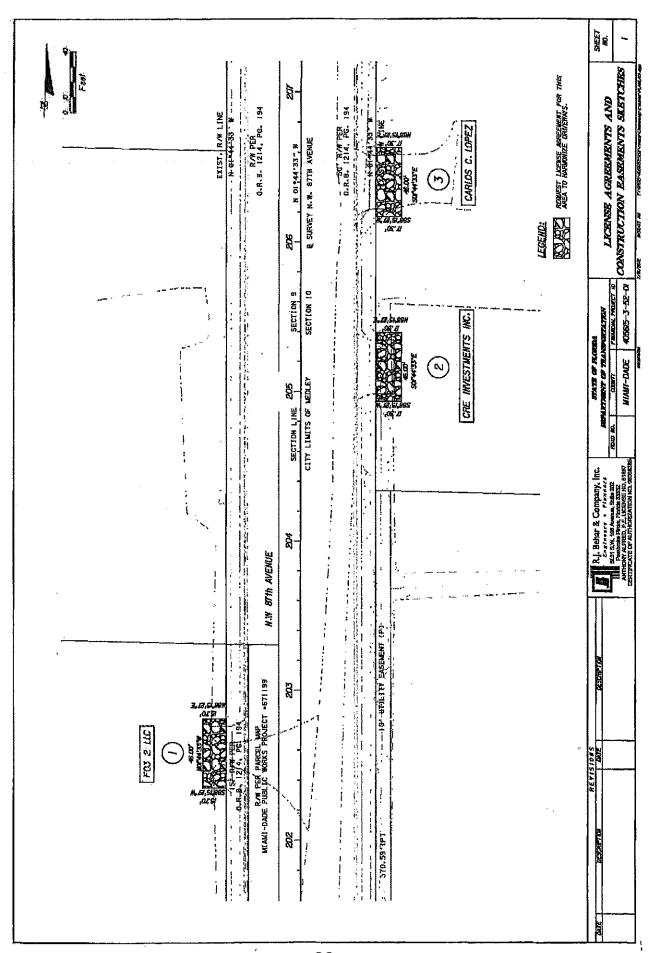
Copies of the PROPERTY required are attached hereto and is herein incorporated by reference as Exhibit "C1", 'Miami-Dade County', and Exhibit "C2", 'Town of Medley'.

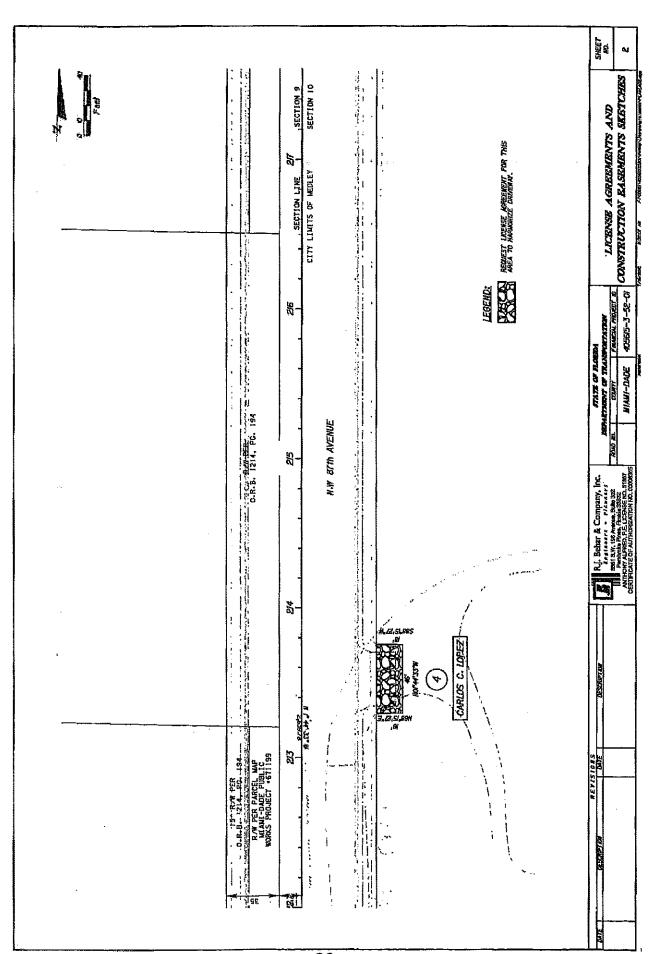
# Exhibit B1

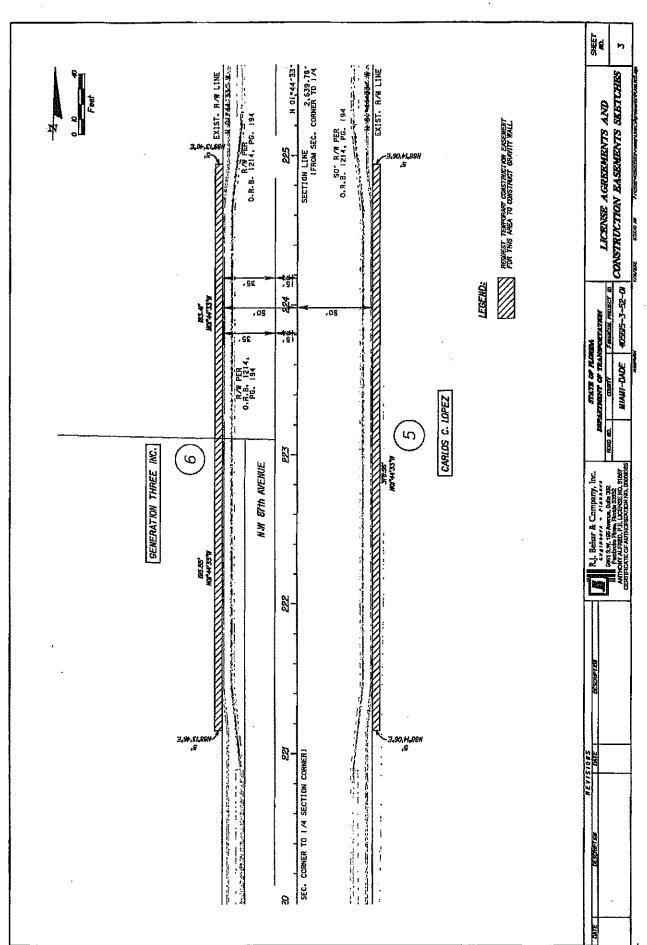
License Agreements and Construction Easements Sketches

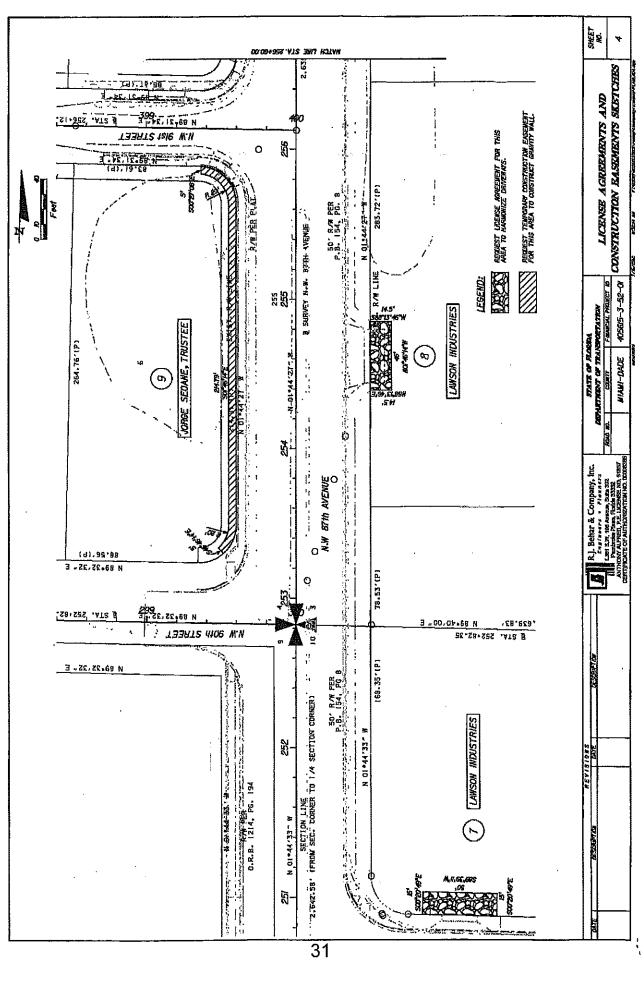
NW 87th Avenue from NW 74th Street to NW South River Drive - FPID 405615-3-52-01

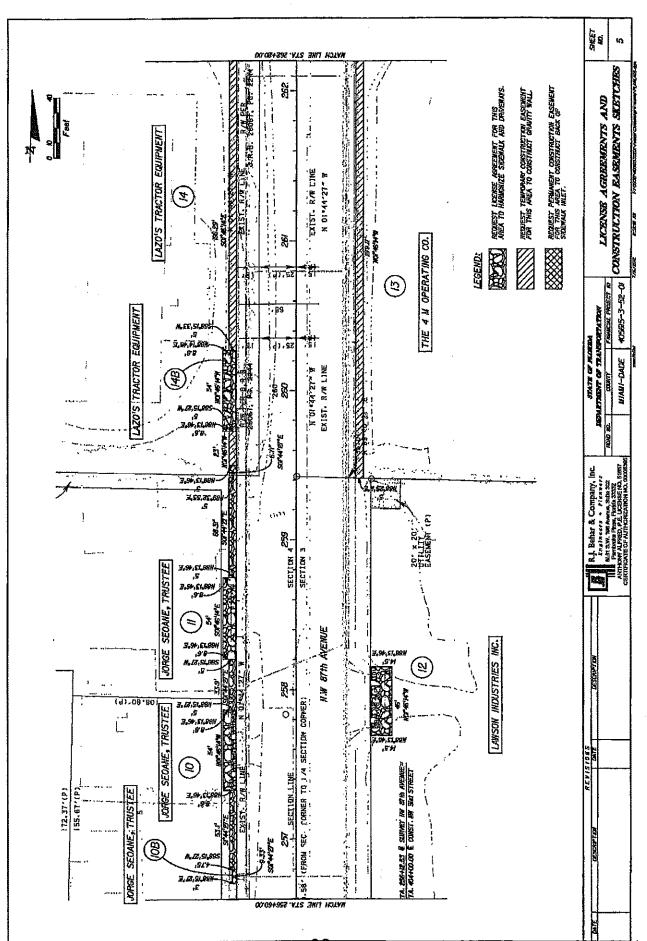
License	Chemical Name	Grantage Many	Address:	Estiva We	
Agraement No.			accine.	are onto	Particular and has
-		F03.2 LLC	Po Box 22577, Histoah, Fl, 33002	30-3008-001-0040	Licanse Agreement
2		CRE investmente inc.	2501 SW 69 Ct, Marri, Fl, 33155	22-3010-000-0055	Littansia Agraement
6		Cartos C Lopez TR	2807 SW 49-Cl, Miami, Fl, 33155	22-3040 000 0020	License Agmement
4		Certos C Lopez TR	2601 SW 68 Ct, Miami, Fl, 33155	22-3010-000-0020	License Agreement
5		Carlos C Lopez TR	2601 SW 68 Ct, Miami, Ft, 33155	22-3010-000-0020	Temporary Construction Essement
\$	_	Generation Three Inc. % Lizabeth Arencibia	Po Box 22577, Hisleah, Ft, 33002	30-3009-001-0030	Temporary Construction Exement
		Lawson Industries inc.	8501 NW 90th St, Medley, F. 33168	22,3003,033,0030	License Agreement
8		Lawson Industries Inc.	8501 NW 90th St, Madley, FI, 33156	22-3003-033-0020	Loonse Agreement
6		Jorge Secane, Trustae (TR)	122 W 52 St, Haleeh, FL, 33012	22-3004-015-0120	Temporary Construction Easement
40		Jorge Secane, Trustee (TR)	122 W 52 St. Hislash, Pt. 33012	22-3004-015-0050	Lixensa Agreement
<b>8</b> 5		Jorge Secars, Trustes (TR)	122 W 52 St, Hlaissh, Fl, 33012	22-3004-015-0050	Permanent Construction Easement
11		Jorga Sacana, Trustea (TR)	122 W 52 St. Halbah. FL 33012	122-3004-015-0080	Licentes Agreement
12		Lawson Industries Inc.	8501 NW 90th St. Medley, FL 33185	22-3003-033-0010	Lloense Agreement
13	Herbert R. Matthews, Sr.	The 4 M Operating Co.	1045 S River Industrial Park, Atlanta, Ga, 30315	22-3003-001-0562	Temporary Construction Easement
	Jose Lazo	Lazota Tractor Equipment	8700 NW 93 St, Madley, Fl, 33178	22-3004-003-0021	Temporary Construction Easement
	Jose Lazo	Lazo's Tractor Equipment	B700 NW 93 St. Medley, Fl. 33178	22-3004-003-0021	License Agreement
	Ramon Vidd	Bronses Investments N.V.	C/O R V Mardin Hardware, Manni, Fl. 33142	22-3004-003-0010	Temporary Construction Essement
184		US Haddings, INC & US Precast	3200 W 84 St Higherh R, 33018	22-3003-001-0571	Temporary Construction Easement
188		US Holdings, INC & US Precast	3200 W 84 St Hisleah FL, 33018	22-3008-001-0570	Temporary Construction Easement
	Keith J. Kolozie	Safety Kleen Corporation	1000 N Randall Rd, Eplin, II, 60123	22-3004-001-0072	Temporary Construction Easement
18		US Holdings, INC & US Precest	3200 W 84 St History FJ, 33018	22-3003-001-0580	Temporary Construction Easement
-19		Liohn P Debogow & John Thorsen	3200 W 84 St Histeah FL 33018	122-3004-001-0042	Termoran Constitution Escement
198		John P Deboort & John Thomas	S200 W 84 St History H 33018	22,3004,004,0042	France Spragness
20		KNZ Salvada Yard Inc.	ROAD SW 104 SF Min 22158	22_2002_001_0B00	i traces American
X		VCI Modilloop (1)	9795 NW A7 Ave Mediev FT 23179	29-3017-M1 AB42	Temporary Construction Experient
2		Weit Hotelbox (1 C	0795 NW 87 Ave Madiav Fl 33178	22-30172-001-0R12	I Ivanes American
43		Maria industrial Inc	40500 Nist Oweth Direc Dr. Marchan Cl. 20470 4046	22.3004.042.0000	Terranera Passesserial Department
3 2		Modern Andreas and	CODE IN COURT CASE OF MERCHY PLASTICATION	0700 000 000 D	ובווואסופוג רכניאת חבינתו בפצבוונים
47		Ver medials LLC	STED IVAY OF AND, INGCIDA, I'L SOLFE	2190-100-5005-22	temporary construction casement
100		VGI Hokilinge L.I.C	9785 NW 67 Ave, Medley, Ft, 33178	ZZ-3003-001-061Z	Цселее Адгееллент —
		Kubert Atties Kest Estate Properties into	South New Count River Office, Mentey Ft, 33766-2012	Zasama on tem	прави Адгаетай
JC7		BOST OF Public Unstruction	1450 NE 2 Avenue, Mizmi Pt. 33132-1308	22-3003-001-02/0	Licanse Agreement
A SEC		Insectey tratteries, Inc.	10586 NYY SOUTH KIVELIN MEDIEV FI, 331 18-1316	22-3004-012-0560	Temporary Construction Easement
268		Mediay industrial, Inc.	10598 NW South River Dr Medley Ft, 33178-1316	22-3004-012-0510	Temporary Construction Easement
		Medley Industrial, Inc.	10598 NW South River Or Mediey FI, 33178-1316	22-3004-012-0580	Permanent Construction Easement
	Joe Catrone	J.K.C Properties Inc.	11601 NW 7 St Plentation Fl, 33325	122-2003-001-0340	License Agreement
1	Joe Cotrone	J.K.C Properties Inc.	11801 NW 7 St Plentefon Pl, 33325	22-2003-001-0340	Permanent Construction Essement
28A		Medley Industrial, Inc.	10598 NW South River Dr Medley Ft, 33178-1316	22-3004-012-0470	Temporary Construction Easement
		Medley Industrial, Inc.	10598 NW South River Or Mediay Ft, 33179-1316	22-3004-012-0430	Temporary Construction Easement
	Planteel Manthnaz	R. Martinez & B. Martinez, Wife	9714 NW 27 Terr Mismi FI, 33172-1312	22-3003-027-0020	
30		Lysa Trucking Co.	14171 Legiting Pine Or Marni Lakas Fl, 33014-	22,3003,027,0010	Linsnse Agresment
3		Wedley industrial, inc.	10588 NW South River Or Mediay Ft, 33178-1316	22-3004-012-0090	License Agreement
31A		Medley Industrial, Inc.	10588 NW South River Dr Medlay FI, 33178-1316	22-3004-012-0090	Temporary Construction Easement
32		Medley Industrial, Inc.	10598 NW South River Dr Medlay Ft, 33178-1316	22-3004-012-0090	License Agreement
\$2\$		Medley Industrial, Inc.	10598 NW South River Dr Medley Ft, 33178-1316	22-3004-012-0090	Temporary Construction Easement
33		Medley Industriel, Inc.	10539 NW South River Or Medlay Ft, 33178-1316	22-3004-012-0090	License Agreement
334		Medley Industrial, Inc.	10598 NW South River Dr Medley FL 33178-1318	22-3004-012-0090	Temporary Construction Easement
ž		Medley Industrial, Inc.	10638 NW South River Dr Medley Fl. 33178-1318	22-3004-012-0090	License Agreement
88		Mediey Industrial, Inc.	10558 NW South River Dr Medley Fl. 33178-1316	22-3004-012-0010	Licenses Agreement
8		Lyse rrobenes, inc	141/1 Legining Pale Li Maini Lakes Ft. 30774-	122-3003-02/-m11	Conse Agreement

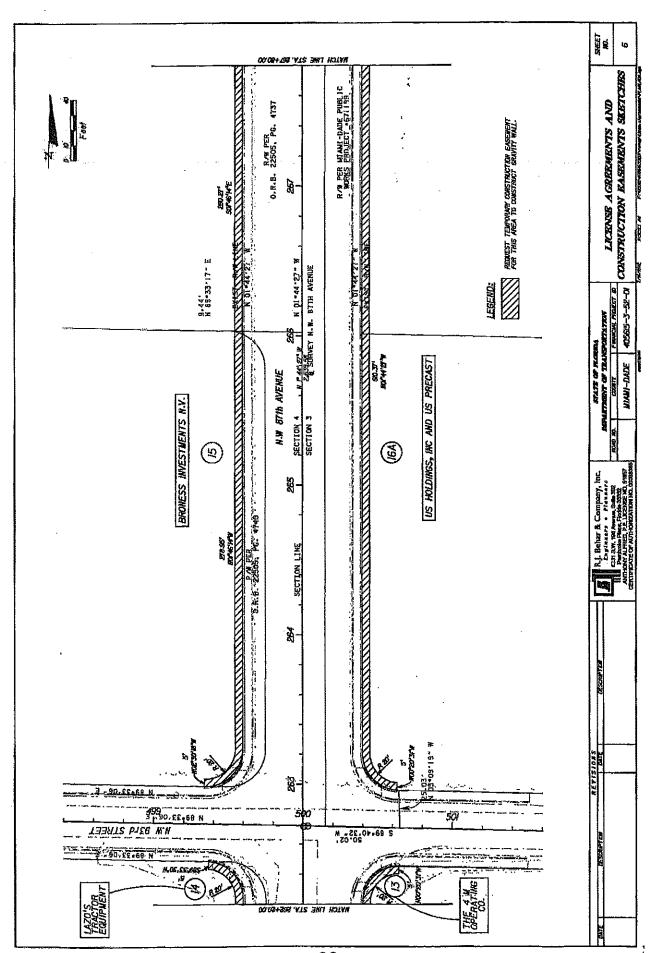


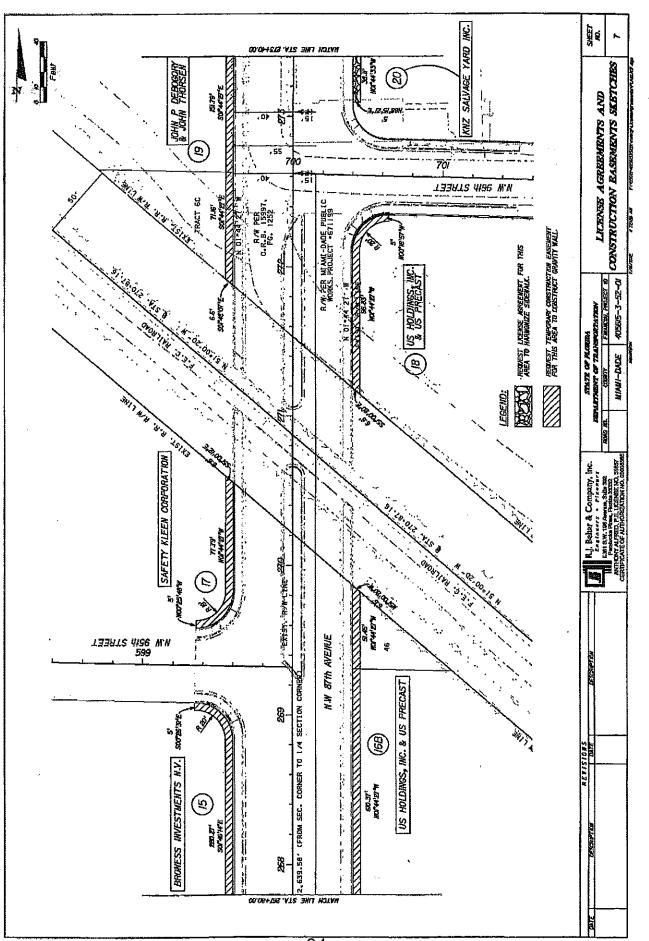


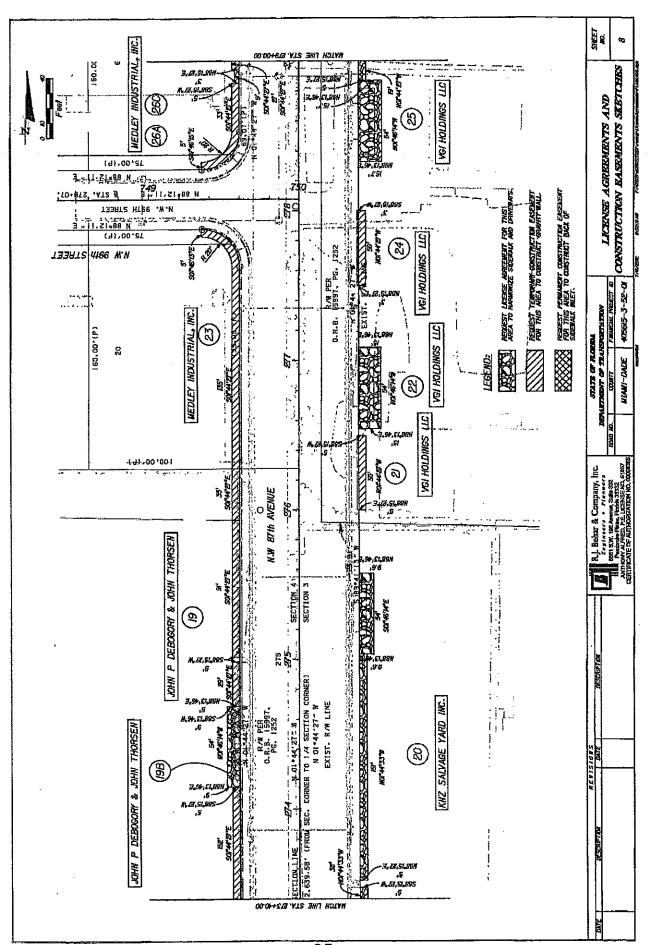


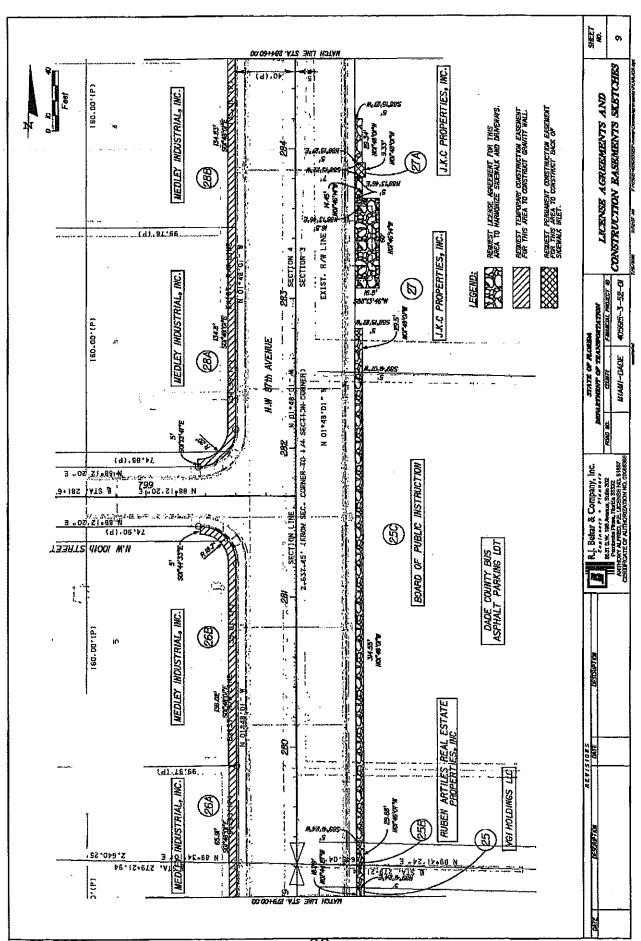


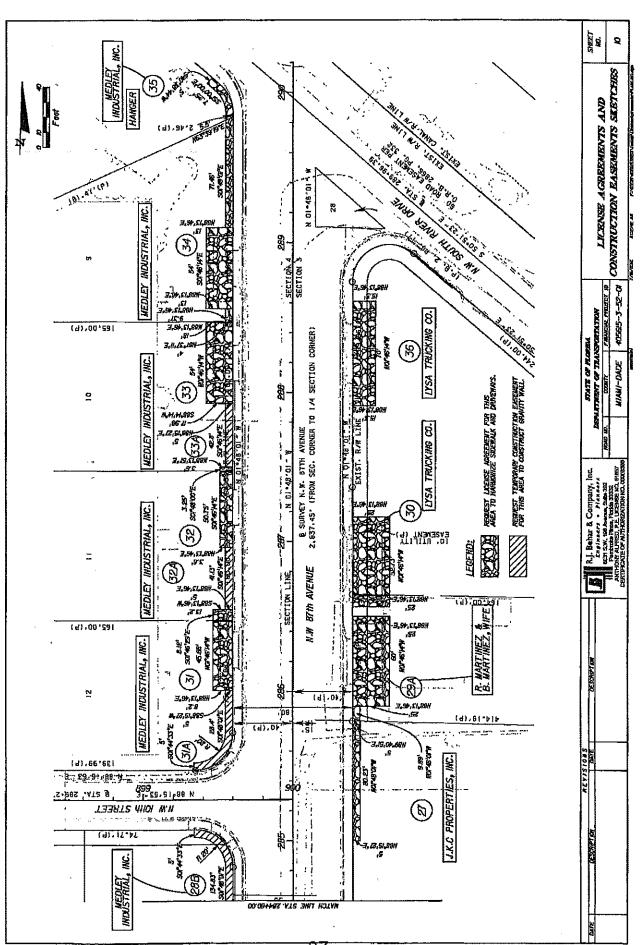








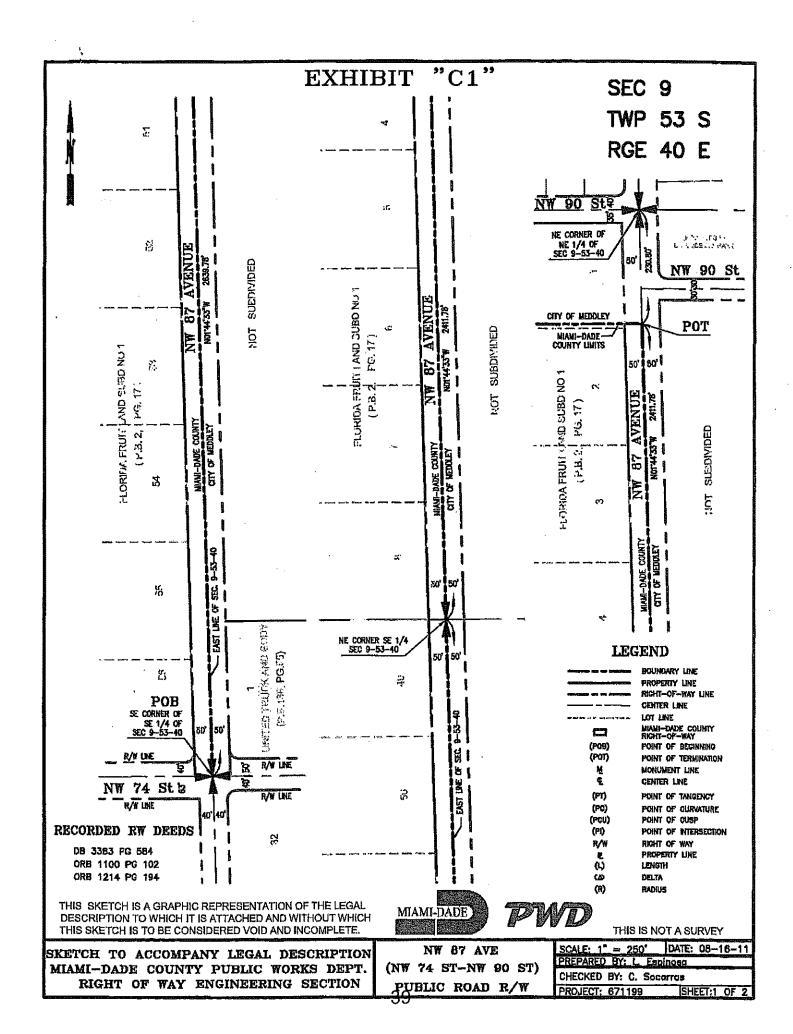




## **EXHIBIT "C"**

### **PROPERTY**

Copies of the PROPERTY required are attached hereto and is herein incorporated by reference as Exhibit "C1", 'Miami-Dade County', and Exhibit "C2", 'Town of Medley'.



# EXHIBIT "C1"

SEC 9 TWP 53 S RGE 40 E

#### LEGAL DESCRIPTION:

That portion of the E 1/2 of Section 9, Township 53 South, Range 40 East, in Miami-Dade County, Florida, which were dedicated to the Public for road purposes by Right of Way Deed dated 12-22-50 recorded in Deed Book 3383 at Page 584, Right of Way Deed dated 09-07-56 recorded in Official Records Book 1100 at Page 102, and Right of Way Deed dated 12-01-58 recorded in Official Records Book 1214 at Page 194 being more particularly described as follows:

A strip of land dedicated for road purposes, 50 feet in width, the Westerly line thereof being parallel with and 50 feet west of the following described centerline:

BEGINNING at the Southeast corner of the SE 1/4 of said Section 9; thence run N01°44'33"W, along the East line of the SE 1/4 of said Section 9, for a distance of 2639.78 feet to the Northeast corner thereof; thence continue N01°44'33"W, along the East line of the NE 1/4 of said Section 9, for a distance of 2411.78 feet to a point of intersection with the Town of Medley city limits, said point located 230.80 feet south of the Northeast corner of the NE 1/4 of said Section 9 and the POINT OF TERMINATION.

For: Miami-Dade County Public Works Department Right of Way Engineering Section 111 NW 1 Street, Suite 1610 Miami, Florida 33128-1970

### SURVEYOR'S NOTE:

Bearings as shown hereon refer to a bearing of NO1°44°33″W along the Survey Baseline of NW 87th Avenue as shown on the Sketch. The bearing was derived from Right of Way Control Survey Sketch prepared by Keith and Schnars dated 6–12–09 for the FDOT Section N/A\_F.P.ID. 405615–3–323–01.

NOTICE: Unless it bears the signature and the original raised seal of a Florida Licensed Surveyor and Mapper, this sketch is for informational purposes only and is not valid.

THIS LEGAL DESCRIPTION IS ILLUSTRATED IN A "SKETCH TO ACCOMPANY LEGAL DESCRIPTION" ON A SEPARATE ATTACHED SHEET. THE ATTACHED SKETCH IS SUBORDINATED TO THIS LEGAL DESCRIPTION AND IS PROVIDED SOLELY AS AN AID TO VISUALIZING THE PROPERTY DESCRIBED HEREIN. MIAMI-DADE

PWD

THIS IS NOT A SURVEY

SKETCH TO ACCOMPANY LEGAL DESCRIPTION MIAMI-DADE COUNTY PUBLIC WORKS DEPT. RIGHT OF WAY ENGINEERING SECTION NW 87 AVE (NW 74 ST-NW 90 ST) PUBLIC ROAD R/W SCALE:NOT TO SCALE DATE:08-18-11
PREPARED BY: L. Espinosa

CHECKED BY: C. Socarras
PROJECT: 671199 | SHEET:2 OF 2

